



## **Executive Meeting - February 2, 2023**

LSA Office from 12-1pm

**Attendees** - Alanna DeCorby, Azan Esmail, Emilio Filomeno, Emily Wagner, Stephen Raitz, Kaitlyn Viteychuk, Inna Dymouriak-Tymashov, Alexander Akiki, Gabriella Gader, George Gagnon, Emily Szeryk, Celeste Kwok

**Regrets** - Grace Lo, Joshua Kim, Damon Atwood

- Emilio calls meeting to order \_\_\_\_\_ pm
- Review [January 26, 2023 Meeting Minutes](#)
- Review February 2, 2023 Meeting Agenda
- President
  - N/A
- VP Academic
  - No updates
- VP EDI
  - Law Society of Alberta re: Petition
    - Members of Executive have signed onto Wahkohtowin
    - Executive discussed draft letter
    - Executive confirms the current draft is appropriate to move forward
    - Chris to move forward with prepping launching the statement, Stephen to share original letter template, Alanna to develop social media post, Inna is able to post completed content
- VP External
  - Inna requests that VP Social coordinates trial run of video at venue
  - VP Social confirms that award nomination introduction is relatively pithy, video to be played at 8-8:15pm
- VP Finance
  - Examples of some charts to present during engagement - Alex reviews drafts, Executive
  - Still no FAMF money :( - Alex explains conversation with SU, money has not be received due to not completing audit process yet
  - Writing the carbolic cheques after meeting today. Biggest cheques we've issued this year (31k) - in regard to venue/food costs
  - Submit expenses for carbolic please
  - Cheques for winter grants have been issued (still waiting on two groups to respond) - Alex confirms that 5 student groups have picked-up cheques already
- ILSA Rep
  - Constitution Proposal - ILSA Feedback :) - Emily shares that General Meeting on Monday and feedback provided focused on support for JEDI Committee and support for retaining ILSA Representatives
- VP General
  - Stephen confirms that proposal will be altered





- Carbolic Schedule and action items:
  - ~~Table "name numbers" - Alanna, Stephen~~
  - ~~Award process + Ppt for nominees - Azan, Alanna~~
  - ~~Voting booth and supplies at the night of - Azan~~
  - Best dressed counting during the night - George, Kaitlyn, Alex
  - ~~Walkway entrance "Hollywood" banner - Azan, Alanna~~
  - ~~Table organize - Azan~~
  - Buffet kahoot game - Azan
  - ~~Drink tickets - Will be handled out before event to table leads~~
  - ~~Carbolic voting booth for best dressed (Josh)~~
    - ~~Pencils, pieces of paper, bowl for catching~~
  - ~~AV equipment (from River City Events)~~
    - ~~Rent a projector and need to get wires~~
  - ~~Envelopes for awards - 20 nice looking envelopes (Josh)~~
- Azan runs through schedule:
  - Doors open 5:30
  - Event starts 6:00
    - Try and get your friends to arrive at 6 pm
  - Go into dinner table room (Quartz) 6:50-7:00 pm
  - Dinner service (people going to the buffet) 7:00 - 7:45 pm
  - Award show and video 7:45 - 8:45 pm
- Azan will share table seating chart
- VP Sports
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- Alex motions to shift approximately \$250 in funding within LSA Budget allocated to VP EDI training from Miscellaneous funds to VP EDI Grants, passes unanimously
- Next Meeting - [DATE], 2023
- Emilio adjourns meeting at \_\_\_ pm