

## **Executive Meeting - February 2, 2023**

LSA Office from 12-1pm

**Attendees** - Alanna DeCorby, Azan Esmail, Emilio Filomeno, Emily Wagner, Stephen Raitz, Kaitlyn Viteychuk, Inna Dymouriak-Tymashov, Alexander Akiki, Gabriella Gader, George Gagnon, Emily Szeryk, Celeste Kwok

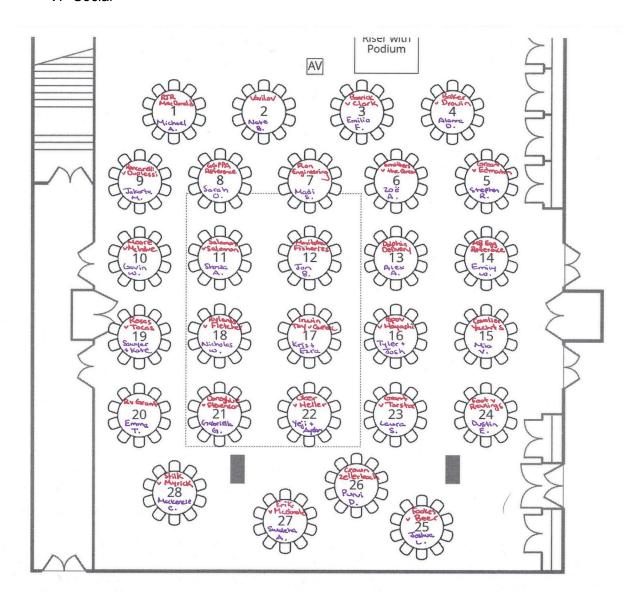
Regrets - Grace Lo, Joshua Kim, Damon Atwood

•	Emilio	calls	meeting	to	order		pm
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- Review <u>January 26, 2023 Meeting Minutes</u>
- Review February 2, 2023 Meeting Agenda
- President
  - N/A
- VP Academic
  - No updates
- VP EDI
  - Law Society of Alberta re: Petition
    - Members of Executive have signed onto Wahkohtowin
    - Executive discussed draft letter
    - Executive confirms the current draft is appropriate to move forward
    - Chris to move forward with prepping launching the statement, Stephen to share original letter template, Alanna to develop social media post, Inna is able to post completed content
- VP External
  - Inna requests that VP Social coordinates trial run of video at venue
  - VP Social confirms that award nomination introduction is relatively pithy, video to be played at 8-8:15pm
- VP Finance
  - Examples of some charts to present during engagement Alex reviews drafts,
    Executive
  - Still no FAMF money: (- Alex explains conversation with SU, money has not be received due to not completing audit process yet
  - Writing the carbolic cheques after meeting today. Biggest cheques we've issued this year (31k) - in regard to venue/food costs
  - Submit expenses for carbolic please
  - Cheques for winter grants have been issued (still waiting on two groups to respond) - Alex confirms that 5 student groups have picked-up cheques already
- ILSA Rep
  - Constitution Proposal ILSA Feedback :) Emily shares that General Meeting on Monday and feedback provided focused on support for JEDI Committee and support for retaining ILSA Representatives
- VP General
  - Stephen confirms that proposal will be altered



- Constitution Engagement Dates
  - Any additional people available on Tuesday/Wednesday? George on Tuesday, Alex on Wednesday
  - Saving table space Stephen to put up RSVP sign and social posts
  - Check-in with Alex re: Snack budget
- VP Services
  - Nothin:)
- VP Social



 Azan explains that Executive need to be leaders to help coordinate the students, pay attention to the group chat



- Carbolic Schedule and action items:
  - Table "name-numbers" Alanna, Stephen
  - Award process + Ppt for nominees Azan, Alanna
  - Voting booth and supplies at the night of Azan
  - Best dressed counting during the night George, Kaitlyn, Alex
  - Walkway entrance "Hollywood" banner Azan, Alanna
  - Table organize Azan
  - Buffet kahoot game Azan
  - Drink tickets Will be handled out before event to table leads
  - Carbolic voting booth for best dressed (Josh)
    - Pencils, pieces of paper, bowl for catching
  - AV equipment (from River City Events)
    - Rent a projector and need to get wires
  - Envelopes for awards 20 nice looking envelopes (Josh)
- Azan runs through schedule:
  - o Doors open 5:30
  - Event starts 6:00
    - Try and get your friends to arrive at 6 pm
    - Go into dinner table room (Quartz) 6:50-7:00 pm
  - o Dinner service (people going to the buffet) 7:00 7:45 pm
  - Award show and video 7:45 8:45 pm
- Azan will share table seating chart
- VP Sports
  - •
- Alex motions to shift approximately \$250 in funding within LSA Budget allocated to VP EDI training from Miscellaneous funds to VP EDI Grants, passes unanimously
- Next Meeting [DATE], 2023
- Emilio adjourns meeting at \_\_\_\_ pm