

EXECUTIVE MEETING - July 19, 2023

Location: Virtual from 6-7pm MDT

Attendees: Olive, Mason, Shina, Rider, Shina, Stephen, Rory, Hamza, Alanna, Chris, and Josh

Regrets:

Meeting called to order by Olive at 6:05.

GENERAL: 1 L Guide

Time: <5 minutes

Description: The LSA Guide is well on its way. There are a few places folks can help out.

 https://docs.google.com/document/d/1wpECGJjzGYQBp5i2qSU8PVaZXLba36A3Jmcrv 1C2Bfo/edit

Action Item(s):

• If not already involved, please take a look and see where you can assist!

GENERAL: Executive resolution to approve Director Policy

Time: <5 minutes

Description:

• Draft of policy link

Action Item(s): Pass resolution in meeting

- Olive makes an Executive Resolution to approve the attached Director Policy, per s 12.2, 16.1(a) of the Constitution, Alanna seconds
- Votes for Unanimous
- Votes against None.

GENERAL: Update on Student Group Policy

Time: <5 minutes

Description:

- Draft of policy link
- Update from Faculty only Grad Committees/Articling Committees are formally under us, all other student groups appear to exist independently at this point
- Outreach to student groups

Action Item(s): N/A

• Flag this to stakeholders.

EXECUTIVE UPDATES

Time: 30-45 minutes

Description: Each LSA Executive will provide a brief update on how things are going this summer, flag any concerns/questions that might need to be addressed in the prep meetings (see below).

- President:
 - Update on LSA Recognition Emails
 - 20-30, super well recieved
 - Committee Vacancies
 - SAC (replacement will be in a by-election in September)
 - COFA seat (Suggested) selections (see more info <u>here</u>)
 - COFA Senior Board
 - Primary: Olive
 - Secondary: Stephen
 - COFA Member Services (or both)
 - Primary: Chris/Shina
 - Alternate: Chris/Shina
 - COFA Finance and Admin
 - Primary: Hamza
 - Alternate: Rider
 - COFA Advocacy
 - Primary: Stephen
 - Alternate: Mason
- VP Governance:
 - Update on Who's Who Canon's of Construction interested in taking this on, has been transitioned
 - Update on Lockers Neither Grad Committee interested in taking this on, no updates from Faculty on construction timelines
 - Update on emails/email access Not possible to create new emails (can CC lsapres@ualberta.ca if you'd like)
- VP Finance:
 - Update on sponsorships
 - Question on the DC event fall/winter (spoke to Azan, they wanted to do it pre-recruit, so what do we wanna do so I can phrase the request appropriately)
 - Pre-recruit (January)
 - Budget creation
 - Any new anticipated projects that you want me to account for?
 - Med malpractice flagged
 - Community flagged
 - Annual General Meetings (enticements to come)
- VP Communications:
 - Website has been updated and renewed for upcoming year

- https://www.universityofalbertalawstudentsassociation.com/
- Reminder to send me a photo/description of yourself/your role for the website!
- VP Events:
 - Email Survey thoughts (suggestion: Qualtrics for surveys!)
 - Semester 1 Events: Pre-O, Welcome Back BBQ, First Friday Back (Sept 8th) + Med
 Mal
 - Pre-O: Central Social Hall (Sept 4th)
- VP JEDI:
 - JEDI Committee meeting to be scheduled
- VP Community:
 - o Calendar hosted on website (to be co-managed by Josh/Shina?)
- ILSA Rep:
 - Queen's Reconciliation Conference update ILSA input (if there is any yet)
 - Approved just few concerns re finances
 - Split of Indigenous/non-Indigenous students
- VP Academic:
 - CANs to be requested soon

Action Item(s):

- Confirm COFA Seats
- Chris & Shina to meet re: JEDI
- Shina/Josh to update calendar form with Shina's contact info
- Venue ideas for orientation related events to be sent to Alanna
- Alanna to send out the survey to exec for feedback, then send out to students early next week
- Queen's Olive to contact re delegates/funding

PREP MEETINGS

Time: <5 minutes

Description: Individual meetings between the President, VP Governance, and each Executive to discuss the coming year (e.g. plans, priorities, concerns, needs)

Booking Link: https://calendar.app.google/6DuLm9qTETciTiYF6

Action Item(s):

 All executives book a slot ASAP please (if no slot works, reach out to me and Stephen with availability)

Meeting adjourned by Olive at 6:53pm.

OTHER

Time: ~

Description: Any other discussion items.

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Action Item(s):