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EXECUTIVE MEETING - 2023-11-15

Location: LSA Office 12-1pm

Attendees: Olive, Mason, Rider, Shina, Stephen, Rory, Alanna, Chris, Josh, Patrick, Grayson, Rory, Hamza, Amy, Hamza

Regrets:

Meeting called to order by Olive at 12:00.

EXECUTIVE UPDATES

Time: 30-45 minutes

Description:

* President:
	+ None
* VP Governance:
	+ [Draft Finance Policy](https://docs.google.com/document/d/1mjZZnkaDHSsbgVveNM94oquxWHkrX2HtK861YnK_5gU/edit?usp=sharing) for comment
	+ Check back in regarding potential advocacy form regarding remote classroom options ([Link](https://docs.google.com/forms/d/e/1FAIpQLScTe2hr3L-kWE1FL15mCUlVfnNEyhgZvZOBHpXZe-Z2oJ5yuQ/viewform?usp=sf_link))
* VP Finance:
	+ No updates
* VP Events: (liar) I am a liar I have updates
	+ I have no updates
		- This is the first meeting this has happened
		- I’m so excited
	+ Carbolic Insurance - Hamza?
	+ Meeting with Showtech + Encore
		- Disposable cameras!!!!!
			* Penalty
		- Have photo consent signs
	+ Meeting with Directors
* VP Academic:
	+ PASS Sessions start next week, rooms have been booked, sign-ups will be posted today via Google Sheets- need budgetary confirmation
		- Enter into draw by signing up for the events
	+ Motion is set to go forward next week on the 21st at LFC Meeting, will let y’all know how that goes next meeting
* VP Communications:
	+ 1L bios are on the website, thanks for sending em in
* VP JEDI:
	+ EDI grant applications open and are due next Monday (midnight)
	+ Several JEDI orgs have indicated they’re working on applications
	+ I effed up the link in the Blast announcement but likely not a huge deal as this is a directed call - the right links have been shared directly and are on facebook
* VP Community:
	+ Cheques are good to pick up
* ILSA Rep:
	+ Meeting with Queen’sU Reconciliation Conference (marketing) on Thurs
* VP Sports & Wellness:
	+ Movie Night Tonight! 5:00
	+ Survey Design
		- <https://forms.gle/UbsTrRjS6p6k2Z4E6>
			* Went for a broad approach to avoid any ethical issues
			* No requirement for registration or e-mails for confidentiality/anonymity concerns
			* Aims to identify why students are stressed, how they are normally coping with their stress, and what they would benefit from in care packages or mini-events
				+ EDI Disclosure Clause → Show to Michael → Clarify Purposes of Survey
	+ Action Item: Book Bonspiel & Hockey Night in Law
* Cohort Reps:
	+ Cohort Cupdate: Lounge booked for Jeopardy, either Dec 4 or 5!
	+ Stuff for jeopardy?
	+ Sending out an email to professors about the reading week vote written in collaboration with (almost entirely by) Stephen [Draft email to professors re: Reading Week](https://docs.google.com/document/d/1jBHLR5Ro29BPHnHsEtPGcGeBuZyvPy89JuBCqFlQ7RM/edit)
	+ Grayson update on SNAILS
		- Discussion with faculty; they said no absolutely no signs
* Olive & Stephen to sign cheques & office clean out

Action Item(s) from LAST meetings:

| Task | Done? |
| --- | --- |
| Olive to look into directors getting event training | Yes |
| VP Governance to follow-up with 1L reps to coordinate professors messages | Yes |
| VP Governance to send form out to Vice-Dean/Dean for feedback | Next month |
| Shina and Chris to coordinate on grant blast statement | Yes |
| Rory to follow up with Michael and finalize plans for wellness week | Yes |
| LSA reps to attend various wellness week events | Yes  |
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Action Item(s) from this meetings:

| Task | Done? |
| --- | --- |
| VP Governance to bring final Finance Policy back next week |  |
| VP Governance to bring remote access advocacy in Winter Semester |  |
| VP Sports & Wellness: Book Bonspiel/Hockey Night in Law  |  |
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Meeting adjourned by Olive at 12:32.