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EXECUTIVE MEETING - 2024-01-10

Location: LSA Office 12-1pm

Attendees: Olive, Mason, Rider, Shina, Stephen, Hamza, Alanna, Rory, Chris, Josh, Patrick, Amy, Grayson

Regrets:

Meeting called to order by Olive at 12:01pm

EXECUTIVE UPDATES

Time: 60 minutes

Description:

* Priority 1 - VP Finance/Events (this will likely be a long discussion point, so folks please attempt to keep additional comments condensed if need be)
	+ Carbolic Budget
		- Processing fees are an issue, roughly 2500 over budget for Carbolic
		- Possible option to recall tickets and resell (at the same price, without EventBrite processing fees)
			* May be good for last minute Carbolic Expenses
	+ A reminder that all contracts must be signed by two signing authorities per s. 12.5 of the Constitution
	+ Second reminder that all budgetary items must be approved by VP Finance before proceeding
* President:
	+ Proposal of locker rentals to Arts students following building fire
	+ Schedule team photo: will everyone be in person this semester?
* VP Governance:
	+ Follow-up: Remote Classroom Access advocacy ([link](https://docs.google.com/forms/d/e/1FAIpQLScTe2hr3L-kWE1FL15mCUlVfnNEyhgZvZOBHpXZe-Z2oJ5yuQ/viewform?usp=sf_link)) - Do we want to move forward?
		- Someone reached out to Rider about attending LFC meeting to discuss remote lecture access; Rider to bring this up to Muir
		- Put on the back burner for now and keep the list ready to use in the future, monitor concerns within student body
	+ Advocacy Schedule Reminder
		- January - Potential - Learning/exam accommodations (VP JEDI)
		- February - Potential - Upper year course offerings (VP Academic)
		- March - Overall experience & feedback for future LSA (President)
	+ Tevie Miller Committtee - 2L, 1L rep needed for this Committee (Rider is on the committee per his position as VP Academic)
		- To ask Nina Singh about returning and flag the opportunity to others who might be interested
	+ LSA Social scheduling ([link](https://lettucemeet.com/l/aOBp4)) - Saturday, January 20, 2024 after 6pm
		- Potluck at a person’s apartment (Alanna or Stephen)
* VP Communications
* VP Events:
* VP JEDI:
	+ JNS: JEDI committee to discuss tomorrow.
	+ Accommodations
* VP Sports:
* ILSA Rep:
	+ Queen’s U Conference
		- ILSA x JEDI x LSA is figuring out the pricing and transportation (4 hour flight + 2 hour train ride). In breaking down a cost estimate, sending 2 people would cost around $1,200 and 4 would be $2,200. ILSA is looking at sending 2.
		- February 8-10th, 2024
		- Queen’s might be able to assist if we’re below schedule.
* VP Academic:
	+ Spin for the names for giftcards
	+ Carbolic video? (passion project idea pitch)
	+ Vice Dean Muir Meeting
* Cohort Reps
	+ Amy - Google Form (created for cohort to get input/feedback)
	+ Cohort Cupdate: Jeopardy went alright, maybe different game show format for next semester. Still in the process of booking space for dodgeball tournament, will likely end up being in February instead.
* Office hours
	+ Thursday (tomorrow) - Grayson Ukrainetz
	+ Tuesday (next week) - Patrick Battigelli

Action Item(s) from LAST meetings:

| Task | Done? |
| --- | --- |
| Olive & Stephen to sign cheques at end of meeting | I believe so |
| Stephen to print-off schedule for office hours | Yes |
| Olive & Stephen to plan social early next semester | Yes |
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Action Item(s) from this meetings:

| Task | Done? |
| --- | --- |
| Stephen to ask Nina to be on Tevie Miller Committee |  |
| Alanna/Hamza to reset Carbolic Sales |  |
| Alanna/Hamza/Stephen/Bensler to set-up a messaging document for reset Carbolic Sales |  |
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Meeting adjourned by Olive at 12:48pm.

OTHER

Time: ~

Description: Any other discussion items.

Action Item(s):