



Faculty Association Membership Fee Policy

1) Faculty Association Membership Fee

- a. The Law Students' Association ('the Association') shall receive a \$50 Faculty Association Membership Fee ('the Fee') from each student enrolled in the JD Program at the University of Alberta once per year during the Fall Semester. The Association depends on this funding to provide events, programming, and initiatives. The Association values this funding and strives to ensure that those who pay the fee, experience the benefits of the Association's events, programming, and initiatives.
- b. The Fee shall be collected by the University of Alberta Students' Union and paid to the Association.
- c. The VP Finance shall complete the reporting and auditing requirements imposed by the University of Alberta Students' Union in order to receive the overall fee payment.

2) Opting out of the Fee

- a. The VP Finance shall announce in early September that members may opt-out of paying the Fee during a two-week period within the month of September.
- b. Any member may contact the VP Finance via email to request a reimbursement for the Fee. A reason for the request shall not be required and shall not be requested.
- c. The member shall be provided with a reimbursement, so long as they request a reimbursement within the two-week period within the month of September.
- d. The VP Finance shall provide a reimbursement for the Fee to members who request this reimbursement after the University of Alberta's Tuition payment deadline.
- e. The Association may provide different levels of access to Association events, programming, and initiatives for members who opt out of paying the Fee. This can include, but is not limited to;
 - i. higher ticket charges for events;
 - ii. different registration timelines for events; or



- iii. considering the amount of opted-out members within student groups that have requested grants or funding from the Association.

3) Opting into the Fee

- a. Eligible members as described below may contact the VP Finance via email to request to pay the Fee in order to receive access to Association events, programming, and initiatives.
 - i. Eligible members may include, but are not limited to; students enrolled in the MBA/JD joint program; students enrolled in the ITLP program; or students enrolled in the LLM program.
 - ii. Ineligible students shall include those who are enrolled outside of the Faculty of Law at the University of Alberta or outside of programs like those listed above.
- b. The Association shall not force eligible members to pay the Fee.
- c. A member who has opted out of paying the Fee may contact the VP Finance via email to request to pay the Fee.

4) Policy Review Timeline

- a. This policy shall be reviewed within the 2024-2025 academic year.

Policy approved during the October 4, 2023 LSA Executive Meeting via Executive Resolution