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EXECUTIVE MEETING - Jan 31, 2024

Location: LSA Office 12-1pm

Attendees: Olive, Rider, Shina, Stephen, Rory, Hamza, Alanna, Chris, Josh, Patrick, Amy, Grayson

Regrets: Mason (Excused)

Meeting called to order by Olive at 12:02

GENERAL: Dean and Vice Dean

Time: 10-15min

Description: Quality Assurance Review of the JD Program, taking place in mid-March. The Vice-Dean and I would like to meet with you and available members of the LSA Executive to discuss options for gathering 10-12 students who would be willing to talk to the review committee during their remote site visit on March 12.

* Every 5-7 years Faculty gets reviewed (2024 is our review; not faculty/admin its the JD program and JD/MBA and Grad program and student experience and facilities)
* Faculty has submitted reports in relation to this (through JD/MBA program and Grad program committees)
  + Virtual visits by both these faculties on March 11 & 12, 2024
    - One zoom call and people pop in and need students
  + Information is contributed to a report and faculty gets chance to respond to that; report gets published in an abbreviated and anonymized form.
    - This goes to province and central administration; feel free to voice shortcomings of central administration

Action Item(s):

* LSA to organize 10-12 students to speak to Committee on Tuesday, March 12 2024 9-10am (virtual or physical attendance)
  + Broad range from each years; 1 JD/MBA ideally.
  + Deadline: 2-3 weeks
    - 3 1Ls
    - 4 2Ls
    - 3 3Ls 1 JD/MBA

EXECUTIVE UPDATES

Time: 40 minutes

Description:

* President:
  + CoFA Senior Board Updates
    - Academic Materials Program (stopped for now)
    - [Zero Textbook Cost](https://www.su.ualberta.ca/media/uploads/1143/Estimated%20Savings%20from%20Zero%20Textbook%20Cost%20Courses%20202324.pdf) (highest so far)
      * Request data pacific
    - ONEcard Access (want feedback)
      * Poor communication for who can access what across different buildings on campus
      * Door signs
      * Out-of-hours access to PEDWAYs
    - Transitional Support and other SRA Support input
* VP Governance:
  + [Draft Financial Policy](https://docs.google.com/document/d/1mjZZnkaDHSsbgVveNM94oquxWHkrX2HtK861YnK_5gU/edit?usp=sharing)

Olive motions, Hamza seconds to amend the Financial Policy via Executive

Resolution

all in favour, none against, none abstain

* + Proposed AGM date of March 13, 2024 with Election to follow.
    - Ideas for food, confirm budget - Sandwiches, Pretzels, Italian Centre, Mac and Cheese
  + Succession Planning
* VP Finance:
  + We big chilling rn
  + Still waiting for SU money tho >:(
* VP Communications
* VP Events:
  + All things Carbolic :)
    - Tickets sold: 458 - only 2 people didn’t repurchase after the mixup. Success!!!
      * Refunds no longer available.
    - Shoutout to Hamza for a quick turn around in figuring out the numbers for us to confirm the AV opportunity
    - Table Selection Update: \_\_\_/460
    - Award idea form closed!
      * Award nominations open
        + Most likely to become the Dean at the U of A Faculty of Law
        + Most likely to argue with a professor
        + Most likely to show up late to every class
        + Most likely to become the next Judge Judy
        + Most likely to post *daily* LinkedIn updates
        + Most likely to bring up their LSAT score (even though we all got accepted)
        + Most likely to scrapbook their entire law school experience
        + Most likely to bring their pet to the office
        + Most likely to take more schooling after graduation
        + Most likely to do every assigned reading for all of their classes
        + Most likely to bring up the fact that they play on the Tortfeasors in every conversation they have
        + Law Centre’s cutest couple
        + Law Centre’s dynamic duo
        + Law Centre’s best transfer student
        + Law Centre’s life of the party
      * This year we’re presenting 5 more awards than last year because I veto’d the video :)

\*\*\*\*\*Please let me know if you see any issues

* + - * Nominations close Friday - email to confirm nominations go out then.
      * Award *voting* will take place from Saturday (Feb. 3) - Wednesday (Feb. 7)
    - Wine purchases - on track (thank you again Hamza 🙂)
    - Program - on track
    - Final numbers to be sent on Friday
  + Help set up - not a whole lot WOOOO
  + LSA MEMBERS ATTENDING PLEASE BE THERE BY 4:30
    - I need 4 people to volunteer for the check in table
      * Ensuring that the table heads pick up their envelope
        + Grayson, Olive
    - I need 2 people mingling around the best dressed voting table
      * Maybe the same people? Maybe others? To count the best dressed votes submitted between 6:30 - 7 and get me top 3 and winner.
* VP JEDI:
  + Accommodations survey launching soon
* VP Community:
* VP Academic:
  + LFC Lecture Capture Agenda Item
    - Pedro from the SU invited
  + Meeting with Muir
  + Have draft for survey on academics ready
* Cohort Reps:
  + Cohort cupdate– Dodgeball tournament on Sunday Feb 18, announcement featuring one of Grayson’s videos coming shortly.
  + LFC meeting Feb 6
* Office hours
  + Thursday (tomorrow) - Chris Boodram
  + Tuesday (next week) - Joshua Kim

Olive called meeting to close at 12:46

Action Item(s) from LAST meetings:

| Task | Done? |
| --- | --- |
| Olive & Stephen to sign cheques at end of meeting |  |
| Alanna to add accessibility question to Carbolic form | Y |
| Grayson/Shina to check-in on the projector | Y |
| Chris to launch accommodation form | THIS WEEK UNLESS VICE-DEAN SQUAWKS |
| Cohort reps to begin raising concerns re: remote access to LFC/professor | Y |
| Rider to ask UASU Rep to attend LFC | Y |
| Mason to prep form for Queen’s U Conference application | Y |
|  |  |
|  |  |

Action Item(s) from this meetings:

| Task | Done? |
| --- | --- |
| LSA Exec to determine list of students for Faculty Review   * Amy/Grayson to seek out 1L representation for Faculty Review * Rory/Shina to seek out 2L representation for Faculty Review * Stephen and Alanna to seek out 3L JD and 1 JD/MBA representation for Faculty Review |  |
| Chris to circulate accommodations form and then launch |  |
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Meeting adjourned by Olive at ##:##.

OTHER

Time: ~

Description: Any other discussion items.

Action Item(s):